

Port Macquarie Seniors Computer Group Inc.
Application for New Membership or Renewal of Membership (Appendix 1)

Surname: _____ Given Name: _____ Date: _____

Preferred Name or Nickname (for Membership Card) _____

Address: _____

Email Address: _____ Phone No: _____

Computer Experience on Home PC/Laptop Years: Computer Experience in Workplace Years

My computer is a:

Desktop	Laptop	Tablet
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I would like to bring my lap-top computer to classes

Yes	No
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My computer has the following Operating System:

WINDOWS 10			
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My computer has the following Office Program:

Microsoft Office 2013	Microsoft Office 2016	365
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Privacy

Please note that members' personal details are retained by the Committee and will appear on the membership list for administrative and training purposes only and will not be distributed to other organisations. Information is not made available to other members other than Committee.

Please Tick ✓ the appropriate response to the following items:

I am willing to assist with computer classes as a 'Helper'

Yes	No
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I am an experienced teacher or computer user who can teach others plus write in depth tutorials.

Yes	No
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How did you hear about us?

A friend..... Newspaper..... TV Adv..... Library..... Computer store.....Other.....

Yearly fee per person. \$40.00 Membership Entitlement until December 2019

Please pay by Cash or Cheque. (No EFTPOS). Please make cheques payable to **Port Macquarie Seniors Computer Group Inc. (PO Box 2135 Port Macquarie NSW 2444)**

Signature of Applicant _____ **Please note Applicants must be over 50yrs**

Signature of Seconder _____ (New Member only)

- 01 Windows 10 operating system
- 02 Basic emailing,
- 03 Basic internet,
- 04 Online Shopping
- 05 Word Processing
- 06 Spreadsheets and Graphs
- 07 Power Point Presentations
- 08 Microsoft Photo program management and Editing photos.
- 09 Gimp (the alternative to Photoshop) photo editing
- 10 Folders and Files – Managing folders and files. Creating folders saving and locating.
- 11 Computer Maintenance
- 12 OneDrive or similar program to upload to online storage facility.
- 13 Backing up to external Drives, and online storage facility.

Please tick or add items you wish to learn.

Approved by Membership Officer: Yes/No.

Membership Card No: _____ **issued on** / / **Receipt No:** _____ **Issued**